



# EMERGENCY CONTACT CARD

Where to Turn  
In the Event of an Emergency

(see reverse)

**T**he tragic events at Virginia Tech and Northern Illinois remind us that no community or university is immune to disaster.

Emergencies can arise at any time and from various man-made or natural causes. The best way to minimize potential loss and speed up the recovery process from hurricanes, snow storms, fires, and other events is to plan ahead. In compliance with federal National Incident Management System (NIMS) standards, the University has developed a comprehensive Emergency Management Plan, established a highly trained Emergency Management Team, and in the event of an emergency, activates an on-site Emergency Operations Center. During an event on campus, emergency responders follow the Incident Command System (ICS) structure, which ensures effective management of people, organizations, and resources utilized during an emergency.

This brochure provides a brief overview of the practices and efforts used by the Emergency Management Team to provide for a safe and caring environment for students, faculty, and staff here on campus.

Please place label here

Emergency Management  
Stony Brook University  
Stony Brook, NY 11794-6205



# EMERGENCY MANAGEMENT

Campus safety.  
It's our job,  
but it's everyone's  
responsibility.



## Emergency Management Priorities

The overall goal of Emergency Management at Stony Brook University is to address the four phases of emergency management, which are:

- 1. Prevention-Mitigation:** Prevention is the action(s) institutions take to decrease the likelihood that an event or crisis will occur. Mitigation is the action(s) institutions take to eliminate or reduce the loss of life and property damage related to an event(s) that cannot be prevented.
- 2. Preparedness:** Preparedness includes actions designed to prepare the campus community for potential emergencies by coordinating with community partners through the development of policies and protocols, incident command systems, training, and exercises.
- 3. Response:** Response is taking action to effectively contain and resolve an emergency.
- 4. Recovery:** Recovery includes actions designed to assist staff and faculty in the healing process and to restore education operations.

## Potential Emergency Situations

The plan establishes the procedures and organizational structure to respond, control, and recover from these situations listed below:

- Act of Terrorism
- Explosion
- Flooding
- Hazardous Material
- Utility Failure
- Civil Disturbance
- Fire
- Food-borne Illness
- Severe Storm

## Emergency Communications

In the event of an emergency, information will be communicated to the campus in the following methods:

**Text and Voice Messaging:** Text and voice messages will be sent to students, faculty, and staff. Individuals should be aware they need to sign up to receive these important messages. To sign up, simply go into SOLAR, click on the SB Alert emblem, and update your information.

**E-mail Notifications:** During an emergency, messages will be sent to the campus community using our internal E-mail notification system.

**Campus Siren:** The University has installed an outdoor warning siren on the Academic Mall on the main campus. To learn what to do when the siren is activated, visit [www.stonybrook.edu/sb/emergency/siren.shtml](http://www.stonybrook.edu/sb/emergency/siren.shtml)

**Fire Alarm Systems:** Fire alarms will be activated to alert occupants of a fire or other emergency situation. In addition, many of the fire alarm systems have voice capability, thereby allowing emergency personnel to transmit messages over the PA system.

**Stony Brook Alert Web Page:** During an emergency, vital information will be posted on the Stony Brook home page as well as on the SB Alert page. To become familiar with this page, visit [www.stonybrook.edu/sb/emergency/alerts.shtml](http://www.stonybrook.edu/sb/emergency/alerts.shtml)

**Campus Cable:** The campus cable television system will broadcast information regarding the event.

**WUSB 90.1 FM:** The station will broadcast live messages concerning the emergency.

**External Media:** The following external media sources are used, as appropriate, to broadcast emergency information: TV: News 12; FM Radio: WALK 97.5, WBAB 102.3, WBLI 106.1; AM Radio: WCBS 880, WINS 1010, WABC 770



## SITUATION LEVELS

LEVEL 5

This incident is a minor emergency that can be contained using a minimal amount of campus resources and is usually completed within a short period of time. This event can include a response from the local Fire Department. *Example:* A minor medical emergency affecting an individual on campus, or an unplanned utility service interruption such as a water main break or minor electrical outage.

LEVEL 4

This incident is an unplanned event that has the capability of impacting the health of the campus community or may cause property damage. This event may require University Police Department, Environmental Health and Safety, or Campus Operations and Maintenance to seek the assistance of outside agencies. *Example:* A small Residence Hall room fire or a severe storm that results in the cancellation of classes.

LEVEL 3

This incident has the potential to threaten life or may cause significant property damage or disruption of services. This event may require University Police Department, Environmental Health and Safety, or Campus Operations and Maintenance to seek the assistance of outside agencies. *Example:* Fire in a building that causes evacuation of the structure or a criminal act that may affect others.

LEVEL 2

This incident is an event that causes loss of life or serious physical injury or causes significant property damage. It may also include an incident causing a large-scale disruption of services on campus. This incident may extend into multiple operational periods and will require University Police Department, Environmental Health and Safety, or Campus Operations and Maintenance to seek the assistance of outside agencies. *Example:* A hazardous material spill affecting a large area or a power outage of the entire campus.

LEVEL 1

This incident has a significant impact on the campus as well as surrounding jurisdictions or may be a national incident. It will require the University to work cooperatively with outside agencies. This incident will extend into multiple operational periods. *Example:* A large earthquake or other significant natural event affecting campus operations, a terrorist act, or a power outage affecting the entire region.

## To Report an Emergency

If you become aware of a possible emergency situation, please call University Police at 911 or 333 from any campus phone, or 632-3333 using a cell phone (for campus emergencies).

## For More Information

Visit the University's Emergency Management Web site at [www.stonybrook.edu/sb/emergency](http://www.stonybrook.edu/sb/emergency) for more information on communication systems and other safety procedures.

If you have any questions, please contact:

**Robert Lenahan**, Director  
Emergency Management  
(631) 632-3115



### Emergency Notification System

In case of an emergency, check the following sources for more information:

**Stony Brook Web Site**  
[www.stonybrook.edu](http://www.stonybrook.edu)  
**Campus Cable Channel**  
**WUSB 90.1**

### To Report an Emergency

To report a police, fire, medical, or other emergency call University Police:

**Dial 911**  
**from any campus phone.**  
**Dial 632-3333**  
**from any pay or cell phone.**