

Stony Brook University Winter Class Add & Payment Form—Winter 2009

- Complete in full and submit with payment to:
Stony Brook University Bursar, 261 Admin Building
Phone 631-632-9316 Fax 631-632-9318

Stony Brook ID Number Email Address _____

Last name _____ First name _____ Middle initial _____

Permanent address _____
Box # if on-campus OR Apt./Number/Street City/State/Zip

Winter address (Box # if on-campus housing) _____
Apt./Number/Street City/State/Zip/Country

Current phone () - Cell Phone () -

Step 1: Choose your status: "I am a..."

Undergraduate Student taking West Campus courses(A)
 Undergraduate Student taking Manhattan courses (B)
 Graduate MBA Student (C)
 HSC Graduate Student (D)
 HSC Undergraduate Student (E)
 HSC Nursing Distance Learner (Undergraduate) (F)
 HSC Nursing Distance Learner (Graduate) (G)

Step 4: Fill out the following
(full payment must accompany this form or class will not be added)

Tuition \$ _____
 Add College Fee(\$0.85/Credit) \$ _____
 Add Undergrad Activity Fee(West/HSC) \$ _____
 Add Comprehensive Fee \$ _____
 Add Processing Fee \$ 20.00

TOTAL OF ALL CHARGES \$ _____

The Student Accounts Office is available to assist you in calculating your charges.

Step 2: Print Subject/Course#/Section below:

Subject	Course#	Section	Credits

Course Title _____

Step 5: Bring to Bursars Office with payment

Cash (Please remember to keep receipts)
 Check/Money Order(# _____)
 Credit Card
Credit card authorization (subject to approval)
 (Visa, MasterCard, Discover and American Express)

Credit Card Number _____
 Expiration date ____/____/____ Amount _____

Daytime phone number _____

Print name on card _____

Signature of cardholder _____

Step 3: Calculate charges

	NY Res.	Out of State
Undergraduate Student (West/HSC/Manhattan)		
1 Credit Course=	\$181	\$442
3 Credit Course=	\$543	\$1,326
4 Credit Course=	\$724	\$1,768
Graduate Student (West/HSC)		
3 Credit Course=	\$864	\$1,365
Undergraduate Student (Nursing Distance Learner)		
Per Credit=	\$181	\$442
Graduate Student (Nursing Distance Learner)		
Per Credit=	\$288	\$455
MBA Student (West)		
3 Credit Course=	\$888	\$1,419
Physical Therapy Graduate (HSC/Manhattan)		
3 Credit Course=	\$1,428	\$2,286
College Fee (all students)		
		\$0.85/Credit
Activity Fee- Undergrad Only (West/HSC)		\$5
Comprehensive Fee (West/HSC)		\$85
<small>> Comprised of Infirmary (\$20), Technology (\$40), Transportation (\$25)</small>		
Comprehensive Fee (Nursing Distance Learner)		\$40

Step 6: Notification of Tuition Refund policy
(Please Sign Below and bring to Registrar's Office)

The last day to withdraw from Winter Session 2009 classes with a full refund is January 7, 2009. Students withdrawing from Winter Session after January 7, 2009 will incur tuition and fees and are not eligible to receive a tuition refund.

I UNDERSTAND THAT if I decide not to attend Stony Brook University for Winter Session 2009, it is my obligation to properly withdraw through the SOLAR SYSTEM or the Registrar's Office. I must also meet the tuition withdrawal deadlines in order to be eligible for a refund.

Signature _____ Date ____/____/____

**NOTE: This form must be handed in to the Registrar by 3 PM on January 6, 2009.
 Late enrollment will NOT be processed!**